



EXTERNAL RECRUITMENT

MEAL OFFICER

SOS Children's Villages is a social development organisation, focussing on the care, protection and development of children and youth who are orphaned or vulnerable. Our mission is to build families for children in need, help them to shape their own futures and share in the development of their communities.

We are in the process of recruiting A **MEAL Officer**

The CFE Monitoring, Evaluation, Accountability and Learning (MEAL) Officer supports the implementation and effective functioning of the Community and Family Empowerment (CFE) programme's Monitoring, Evaluation, Accountability and Learning system across assigned implementation sites. The role focuses on supporting high-quality data collection, verification, collation and reporting to ensure credible information is generated and used to track programme performance and results

- KPA 1: MEL System Design, Planning and Indicator Tracking
- KPA 2: Tools, Templates and Data Collection Systems
- KPA 3: Data Quality Assurance, Verification and Compliance
- KPA 4: Analysis, Learning and Performance Improvement
- KPA 5: Evaluation, Assessments and Evidence Generation
- KPA 6: Capacity Building and Technical Support
- KPA 7: Reporting and Stakeholder Accountability
- KPA 8: Child Protection and Safeguarding

MINIMUM QUALIFICATIONS, EXPERIENCE AND SKILLS REQUIRED:

<ul style="list-style-type: none"> • Bachelor's degree in Social Sciences, Development Studies, Public Health, Statistics, Monitoring & Evaluation, or equivalent.
<ul style="list-style-type: none"> • A Valid South African Drivers Licence.
<ul style="list-style-type: none"> • Minimum 5 years relevant experience in NGO programmes/projects, with at least 2 years in MEL, reporting, or data systems support. • Experience in community-based, child wellbeing, or education programmes advantageous.

SOS Children's Villages South Africa holds strict child safeguarding principles and a zero-tolerance policy towards sexual harassment, exploitation and abuse in the workplace. Parallel to technical competence, recruitment, selection and hiring decisions will give due emphasize to assessing candidates value congruence and thorough background checks, police clearance, financial and reference check processes.

CLOSING DATE: **28 February 2025**

EMAIL APPLICATIONS TO: **The Human Resources Department - hr@sos.org.za**

Only successful applicants will be contacted.